



Republic of the Philippines
Department of Education
Region VII, Central Visayas



DIVISION OF CEBU PROVINCE

Sudlon, Lahug, Cebu City

JUL 24 2015

DIVISION MEMORANDUM

No. 444 s. 2015

GIRL SCOUTS OF THE PHILIPPINES (GSP) CEBU COUNCIL WORKSHOPS ON THE BASICS IN GIRL SCOUTING

To: Division Field Commissioners
District /School Commissioners
Secondary School Commissioners

1. Attached is a communication from MS. JO ANN MARIE P. JAYME, Council Scout Executive of the Girl Scout of the Philippines Cebu Council, informing the field of the conduct on **Workshop On The Basics In Girl Scouting**.
2. Attention is invited to the schedule of the said workshops which are held in the different schools of this division as the identified venues.
3. Teacher – participants to a workshop which falls on a Saturday – can claim and be given a one (1) day service credit upon submission of required documents.
4. Traveling and other incidental expenses relative to the participation of this workshop shall be chargeable against School/District GSP Fund, Special Education Fund (SEF), personal or solicited fund, subject to its availability and the usual accounting and auditing rules and regulations.
5. This Memorandum shall serve as Authority to Travel.
6. Immediate and wide dissemination of this Memorandum is desired.

Rose N. Gelig
ROSELLER N. GELIG

for **ARDEN D. MONISIT, Ed. D.**
Schools Division Superintendent

for



GIRL SCOUTS OF THE PHILIPPINES

Cebu Council

July 18, 2015

Dr. ARDEN D. MONISIT
Schools Division Superintendent
Department of Education
Cebu Province Division

Dear Dr. Monisit:

We are pleased to inform you that the Girl Scouts of the Philippines, Cebu Council will be conducting a Council Training School 2015 on Workshop on the Basics in Girl Scouting.

We would like to ask you permission and approval for the conduct of the said workshop in the Division of Cebu Province on the following schedule attached herewith.

Details of the workshop are as follows:

Objective of the Workshop:

1. To provide initial stock of knowledge and skills for prospective leaders to organize troops.
2. To introduce the prospective leader to the Scouting way of work and develop appreciation for the Patrol System as a Character training method.
3. To stimulate interest in the values of Girl Scouting as expressed in its Aims and Ideals.
4. To stimulate appreciation of the Signpost through a program built on Fun and Adventure.

Venue, Date and Time: **Saturdays** (please refer to attached schedule of workshops)
7am to 7pm

Registration Fee: **P175** - inclusive of Training Handouts
(P50 of which will be retained by the host school / district
for future funds in relation to Girl Scouting activities)

Participants: - Newly Hired Teachers
- Refresher and Update to experienced Girl Scout Troop Leaders
- The workshop is also open to District and Barangay Committee Members, Community Women (Troop Co-Leaders / Mothers)

Things to Bring for the participants:

1. Food Provision (lunch and 2 snacks)
2. Drawing Book and Art Materials
3. Whistle
4. Abaca, plastic or cloth Twine about 5mm in diameter

Attire: Any Girl Scout Uniform or Girl Scout T-shirt / Fun Shirt with Green Pants

We truly appreciate your support which strengthens our concerted effort to maintain quality Girl Scouting program both for the girls and adult members.

We look forward for your kind approval. Thank you.

Very truly yours,


JO ANN MARIE P. JAYME
Council Executive

CC: Mrs. Jane Gurrea
Division Scouting Coordinator

COUNCIL TRAINING SCHOOL 2015

Workshop on the Basics in Girl Scouting

Schedule of Trainings

Date		Venue		Venue
July 25, 2015	Medellin Daanbantayan 1 Daanbantayan 2	Tapilon CS, Daanbantayan 1	San Remigio 1 San Remigio 2 Tabuelan Tuburan 1 Tuburan 2	Tabuelan CS, Tabuelan
August 8, 2015	Cordova	Lapulapu City West		
August 15, 2015	Aloguinsan Pinamungajan 1 Pinamungajan 2	Aloguinsan CS, Aloguinsan	San Francisco Poro Tudela	Tudela
September 5, 2015	Santa Fe Bantayan 1 Bantayan 2 Madrideojos	Bantayan 1	Balamban 1 Balamban 2 Asturias	Arpili ES, Balamban 2
September 12, 2015	Barili 1 Barili 2 Dumanjug 1 Dumanjug 2 Ronda Alcantara	Guibugangan CS Barili 2	Moalboal Badian Alegria Malabuyoc Ginatilan Samboan	Samboan CS Samboan
September 19, 2015	Minglanilla 1 Minglanilla 2 San Fernando Sibonga	Sibonga CS, Sibonga		
September 26, 2015	Compostela Liloan Consolacion	Consolacion CS Consolacion	Carmen Catmon Sogod Borbon	Carmen CS Carmen
October 3, 2015	Argao 1 Argao 2 Dalaguete 1 Dalaguete 2	Argao 1	Alcoy Boljoon Oslob Santander	Oslob CS Oslob
October 10, 2015	Tabogon	Gairan CS Bogo 3		



GIRL SCOUTS OF THE PHILIPPINES

Cebu Council

Workshop on the Basics in Girl Scouting

Goals and Objectives

1. To provide initial stock of knowledge and skills for prospective leaders to organize troops.
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3. To stimulate interest in the values of Girl Scouting as expressed in its Aims and Ideals.
4. To stimulate appreciation of the Signpost through a program built on Fun and Adventure.

Type of Training Non-Residential

Methods and Techniques

In consideration of the fact that in most cases there is random selection of leaders sent to Basic Course, apparently methods and techniques to be used must be varied and wide in scope to cater to the needs and interests of the group. Use more of what is inspirational and have activities that stimulate fun and enjoyment. Build up an atmosphere that brings about an appreciation of values especially in the democratic way of work. Techniques of "learning by doing" can go a long way in developing the proper attitude towards the job of a leader. Training must bring about the feeling of belongingness, the need for contact and community sense and a love for adventure.

Number of Hours A minimum of 12 hours

Staff
Chief Trainor: Credentialed Trainor
Co-Trainor: Assisting Trainor
(Experienced leader on the first step
Toward earning her Trainor's Credentials)

Participants
a. Qualifications:
Generally, trainees for this course are those with little or no knowledge of Scouting.
b. Number of Trainees:
Minimum – 12 Maximum - 40

Outlook After the training, the Leader:
1. may organize her own troop.
2. look forward to taking more advanced Girl Scout courses.

Course Content

WHAT GIRL SCOUTING?

1. History of Scouting
 - How Scouting started in England, and was brought to the USA and then to the Philippines.
 - Important dates and founders in each of the places where Scouting was organized.
 - Stress how Scouting met the need of the youth at the time it was founded and its relevance today.
 - Stress element of volunteerism in joining the Movement.
2. Aims and Ideals
 - Tie up a reason for founding the Movement.
 - Show its place in the GSP Constitution and By-Laws.
 - Show how these aims and ideals make Scouting different from other organizations.
3. Policies and Standards
 - What is a Policy? Standards?
 - Importance of Policies and Standards
 - What are these Policies?
 - a. Membership
 - b. Religion
 - c. Political
 - d. Public Relations
 - e. Uniform and Insignia
 - f. Finance
 - g. Nat'l. Equipment Service
4. Organizational Structure
 - WAGGGS (World Association of Girl Guides & Girl Scouts)
 - Sub-Committees and World Centers
 - Privileges and Responsibilities of Member Countries:
 - a. Full Members

Workshop on the Basics in Girl Scouting

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 - e. Uniform and Insignia
 - f. Finance
 - g. Nat'l. Equipment Service
4. Organizational Structure
 - WAGGGS (World Association of Girl Guides & Girl Scouts)
 - Sub-Committees and World Centers
 - Privileges and Responsibilities of Member Countries:
 - a. Full Members
 - b. Associate Members
 - Girl Scouts of the Philippines

5. International Aspect

How member countries are unified by the following factors (Links of Unity):

WHY GIRL SCOUTING?

1. GSP Mission and Vision

2. 5 Basic Essentials

a. Promise and Law

The ethical code of Scouting taken by everyone as a personal pledge which serves as guide for daily living and adapted according to one's age and circumstances.

b. Patrol System

c. Badgework

- What is Badgework?
- Why Badgework?
- Simple Challenges

d. Out-of-Doors

- Progressive Steps in the Out-of-Doors
- The Basic Skills in Camping

e. International Friendship (Links of Unity)

3. 4 Signposts

a. Character and Intelligence

b. Handcraft

c. Health

d. Service

HOW GIRL SCOUTING?

1. GSP Program (5 Age Levels)

a. Twinkler

b. Star

c. Junior

d. Senior

e. Cadet

2. Eight (8) Point Challenge

a. Challenge of Spirituality and Well-Being

b. Challenge of Family Life

c. Challenge of Preparedness

d. Challenge of the Arts

e. Challenge of Economic Self-Sufficiency

f. Challenge of Environment

g. Challenge of Heritage and Citizenship

h. Challenge of World Community

3. Badgework

4. Troop Management

a. Patrol System as a form of government and its usefulness as a method.

- Junior and Senior Troops (Essential Elements)

1. Composition of Patrols

2. Election of Officers

3. Fostering Patrol Spirit

4. Patrol Leader's Training

5. Court-of-Honor

6. Patrol Meeting

- Star Troops

1. Cluster

2. Starry Circle

b. Troop Meetings

c. Uniform and Insignia

d. Troop Records and Equipment

e. Troop Financing

5. Ceremonies

- What is a Ceremony?

a. Must / Set

- Colors

- Investiture/Celestial

- Scouts Own

- Campfire

b. Troop Planned

- Troop Birthday

- Escoda Day

- Awards

- Thinking Day

OUTDOOR SKILLS

1. Knot Tying

2. Fire Building

3. Trail Signs

4. First Aid

5. Hand and Whistle Signals

ORGANIZING TROOPS

1. Membership and Organization Requirements

2. **5 Basic Essentials**
 - a. **Promise and Law**
The ethical code of Scouting taken by everyone as a personal pledge which serves as guide for daily living and adapted according to one's age and circumstances.
 - b. **Patrol System**
 - c. **Badgework**
 - What is Badgework?
 - Why Badgework?
 - Simple Challenges
 - d. **Out-of-Doors**
 - Progressive Steps in the Out-of-Doors
 - The Basic Skills in Camping
 - e. **International Friendship (Links of Unity)**
3. **4 Signposts**
 - a. **Character and Intelligence**
 - b. **Handcraft**
 - c. **Health**
 - d. **Service**

HOW GIRL SCOUTING?

1. **GSP Program (5 Age Levels)**
 - a. Twinkler
 - b. Star
 - c. Junior
 - d. Senior
 - e. Cadet
2. **Eight (8) Point Challenge**
 - a. Challenge of Spirituality and Well-Being
 - b. Challenge of Family Life
 - c. Challenge of Preparedness
 - d. Challenge of the Arts
 - e. Challenge of Economic Self-Sufficiency
 - f. Challenge of Environment
 - g. Challenge of Heritage and Citizenship
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3. **Badgework**
4. **Troop Management**
 - a. **Patrol System as a form of government and its usefulness as a method.**
 - **Junior and Senior Troops (Essential Elements)**
 1. Composition of Patrols
 2. Election of Officers
 3. Fostering Patrol Spirit
 4. Patrol Leader's Training
 5. Court-of-Honor
 6. Patrol Meeting
 - **Star Troops**
 1. Cluster
 2. Starry Circle
 - b. **Troop Meetings**
 - c. **Uniform and Insignia**
 - d. **Troop Records and Equipment**
 - e. **Troop Financing**
5. **Ceremonies**
 - **What is a Ceremony?**
 - a. **Must / Set**
 - Colors
 - Investiture/Celestial
 - b. **Troop Planned**
 - Troop Birthday
 - Escoda Day
 - Scouts Own
 - Campfire
 - Awards
 - Thinking Day

OUTDOOR SKILLS

1. **Knot Tying**
2. **Fire Building**
3. **Trail Signs**
4. **First Aid**
5. **Hand and Whistle Signals**

ORGANIZING TROOPS

1. **Membership and Organization Requirements**
2. **How to Register Troops**

Program of Activities

Morning

- 7:00 - Arrival
- Registration
- 8:00 - Opening Program
- 8:30 - Orientation / Fellowship
- 9:00 - Sessions
- What is Girl Scouting?
- Why Girl Scouting?
- How Girl Scouting?

12:00 - Break for Lunch

Afternoon

- 1:00 - Ceremonies
- Outdoor Skills
- Songs
- 3:00 - Break for Snacks
- 3:15 - Continuation of sessions of Ceremonies, Outdoor Skills, Songs
- 5:30 - Closing Ceremony
- Awarding of Certificates